

PASTORAL INSTITUTE

DEPARTMENT: Counseling Center

JOB TITLE: Staff Therapist

JOB DESCRIPTION: Performs the duties of the Staff Therapist and works under general supervision of Counseling Center Director under the purview of the Chief Executive Officer.

Provides counseling services for adults to include but not limited to: Diagnostic evaluations, assessments and psychosocial histories; Treatment planning and conducting psychotherapy using the modalities of individual, group, child, and family psychotherapy; Consultation, referral, education, and advocacy; Participates in on-call rotation as required. Psychological testing and related reports, if applicable to license and experience. May be cross utilized to provide counseling services to children, if has experience and/or interest.

Completes and maintains all required documentation, records and written correspondence in accordance with the Institute's guidelines to include but not limited to: diagnostic evaluations, assessments, psychosocial histories, treatment plans, progress notes, and discharge summaries. Participation in Case Management Group. Attends required meetings, as well as, educational and in-service programs. Participation in the planning, conduct, and evaluation of the preventive and educational programs of the Pastoral Institute to include: Workshops, clinics, or seminars for clergy persons as well as other professionals; Community and public educational workshops and seminar In-services. Performance of general administrative duties to include: Participates in public relations services of the Institute as needed. Maintenance of appropriate records, reports and other data pertinent to the activities of this position. Complies with confidentiality and HIPAA regulations. Other duties as assigned.

Educational Requirements: Master's degree or Ph.D. required in clinical coursework from an accredited school.

Licensure/Registration Requirements: State of Georgia License in clinical area. PsyD, LMFT, LCSW, LPC acceptable.

Experience: Three years combined experience and education in clinical work

Pastoral Institute is an equal opportunity employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, disability, sex, sexual orientation, gender identity or expression, age, national origin, veteran status, genetic information, union status and/or beliefs, or any other characteristic protected by federal, state, or local law.